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| **Professional Summary:** |
| I possess a broad knowledge of the principles necessary to effectively evaluate and control product quality and to develop quality control systems. I am seeking a position that will foster my professional growth and utilize my skills and abilities to their fullest potential. I am a self-starter and do not require supervision. I am highly familiar with lean manufacturing, manufacturing flow, and product process improvements. |

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| **Software Experience:** | | |
| AutoCaD | Visual Basic for Applications (VBA) | Windchill |
| Adobe Creative Suite | SLIM (Stability Laboratory Information Management) | SAP |
| Microsoft Office Suite | HTML, CSS, JavaScript, Python | Minitab |
| Microsoft Power Bi | BMRAM (Asset Management) | Infinity |

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| **Key Skills:** | | |
| Project Management | Change Control | OOS Investigation Reports |
| Personnel Management | Document Creation | NC Reports |
| Product Stability Coordination | 21 CFR Part 820 | CAPA Investigations |
| Calibration Coordination | ISO 13485 | Validation Development |
| Safety Committee Member | Unlicensed First Responder | Technical Writing |
| ASQ Calibration Technician | Statistical Analysis | Quality Audits |
| Process Development | Process Improvement | Lean Manufacturing |

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| **Education:** | **Professional References:** |
| **University of North Texas**  *Bachelor of Science in Biology*  *Minors: Chemistry and Spanish* | Provided upon request |

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| **Work Experience:** | |
| **Fresenius Medical Care**  (October 2015 – present) | |
| *The world’s leading provider of products and**services for people with chronic kidney failure.* | |
| **Lead Inspector** (October 2017 – present) | **QS Technician II** (October 2015 – October 2017) |
| * Supervised the day to day operations of the six member inspection team * DHR review and final product release * Acted as backup for the QS Laboratory and QS Document Control Supervisors * Implemented SPC Charts for supplier performance, operations, and QS Laboratory * Created and implemented a variety of process improvement spreadsheets with complex formulas and macros * Performed interviews for inspection and laboratory candidates * Carried out CAPA activities * Product stability coordinator * Performed periodic calibrations on a variety of equipment * Assisted on the implementation of an automated environmental monitoring system * Increased productivity by defining expectations, establishing mutual goals, and promoting teamwork * Automated KPI monitoring which drastically reduced non-value added workload * Utilized SAP to track and manage the flow of critical components and finished goods * Assisted in quality audits through a variety of roles | * Daily activities included the testing of raw materials and finished product through chemistry and microbiology techniques * Worked cross-functionally with various departments onsite as well as Global R&D and various sites across the globe * Streamlined the flow of product through the QC process which dramatically increased efficiency * Improved work environment organization by utilizing 5S methods * Assumed the role of product stability coordinator * Conducted OOS and NC investigations in a timely and efficient manner * Created and revised documents on a regular basis * Improved new hire training * Revised stability program holistically to align with governing regulations * Implemented stability LIMS database * Created template for FDA grade stability reports * Assisted the implementation and validation of various instruments and equipment * Proficient with the following instrumentation: PE AAnalyst, Varian 240FS, PE FTIR, Autopol V+, Autopol VI, Endoscan, Metrohm Titrinos |

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| **Work Experience Continued:** | |
| **Medix Scientific** | |
| *A leading staffing and workforce solutions organization.* | |
| **QC Technician** (January 2015 – October 2015) | |
| * Daily activities included the testing of raw materials and finished product through chemistry and microbiology techniques * Worked cross-functionally to resolve quality issues and increase the quality of product | |
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| **University of North Texas** | |
| **Research Assistant** (January 2014 – December 2014) | |
| * Assisted in genetic engineering method development * Utilized the following techniques: PCR, gel-electrophoresis, tissue culturing, bacterial transformation, cloning, plasmid development, and various other standard genomic methods | |
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| **Fastenal** | |
| **Sortation / Quality Inspection  (**March 2013 – August 2014**)** | |
| * Inspected incoming and outgoing product for damage while sorting it into the correct bins | |
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| **Costco Wholesale** | |
| **Lead Sales Associate** (January 2009 - August 2010) | **Major Sales Associate** (June 2008 - January 2009) |
| * Led the major sales team by communicating goals, defining expectations, and promoting teamwork * Assisted in controlling inventory and stock management | * Assisted members in purchasing major appliances, jewelry, and electronics * Periodically stocked and faced product to provide members with a clean and organized warehouse |
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| **Academy Sports and Outdoors** | |
| **Customer Service Representative** (May 2006 - June 2008) | **Cashier** (December 2005 - May 2006) |
| * Ensured customer satisfaction and provided professional customer support * Processed product returns and layaway | * Handled cash, credit and check transactions * Maintained a clean work environment |
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| **Albertson’s Grocery** | |
| **Cashier** (June 2004 - December 2005) | **Courtesy Clerk** (October 2003 - June 2004 ) |
| * Handled cash, credit and check transactions | * Provided customer service to shoppers |
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